



## Minutes

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### Community & Health Committee Tuesday, 17th September, 2019

#### Attendance

Cllr Poppy (Chair)	Cllr Keeble
Cllr Tierney (Vice-Chair)	Cllr Mrs Pound
Cllr S Cloke	Cllr Reed
Cllr Mrs Davies	Cllr Ms Sanders
Cllr Mrs Fulcher	

#### Apologies

#### Substitute Present

#### Also Present

Cllr Naylor  
Cllr Hossack  
Cllr Aspinell  
Cllr Mrs Hones

#### Officers Present

Stuart Anderson	-	Facilities Manager
Greg Campbell	-	Director of Operations
Jacqueline Van Mellaerts	-	Director of Corporate Resources
Lucy Gill	-	Community, Leisure and Wellbeing Officer
Alan Marsh	-	Arboricultural

#### 190. Apologies for Absence

There were no apologies received.

#### **191. Minutes of the previous meeting**

The Minutes of the previous Community, Health and Housing Committee held on Tuesday 2<sup>nd</sup> July 2019 were signed as a true record.

#### **192. Axis Presentation**

Following commencement of the new Housing and Maintenance Repair contract the Council have been working closely with Axis to deliver a range of social value benefits for our residents.

Kellie Durey, Community Investment Manager of Axis, presented to Members updating them on the partnership regarding the social aspect commitments being delivered.

Members found this very informative and were appreciative of the commitment of the partnership.

#### **193. Chairs Update Report**

The Chair's Report has been appended to the Minutes.

Members noted the updates from Officers as set out in the report.

#### **194. Leisure Strategy Action Plan**

The Council's Leisure Strategy was agreed by Members at Policy, Projects and Resources Committee on 18 September 2018. It was agreed as part of the strategy that an annual action plan and update on the delivery of the strategy will be presented to the Community and Health Committee (or relevant committee) to appraise Members of the progress of the strategy. This report was put before Members.

Following a full discussion Cllr Poppy informed the Committee this was an information only item and requested members to note the following:

- **Note the progress of the Leisure Strategy in 2019 -20 and agree the proposed work programme for 2020-21.**

#### **Reasons for Recommendation**

As part of the Council's due diligence in delivering a successful Leisure Strategy, Members and officers need to have a complete picture of the current associated costs, risk profiles of the Borough's Leisure facilities and identify opportunities for income generation.

Comments from Sport England as part of the Local Development Plan consultation, stated that a Leisure Strategy is required that assesses Council owned sports and leisure facilities in order that the Council can continue to work with partners to ensure that appropriate provision is made for the residents of Brentwood. The strategy should not only consider how the Council can provide services, but also how other partners can. The strategy should also use current sports facility evidence to identify strategic priorities to then inform what will be included in the Council's Infrastructure Delivery Plan. Following this feasibility work, the Council will then be able to determine which projects will be funded by the Community Infrastructure Levy (CIL) and those funded by planning obligations.

The Council's Asset Management Strategy 2014/15 also sets out the need to obtain and maximise income where possible from its asset portfolio.

#### **195. Social Value Policy**

The Social Value Policy sets out Brentwood Borough Council's approach to social value measurement and management. The Council wants to ensure that the Social Value principles are considered at all stages of the procurement/commissioning cycle to enable the Council to maximise the additional social, economic and environmental benefits that can support our residents. This will ensure that the Council is accountable to its stakeholders, manages its activities to be able to create the social value, enables best practice and reduces our assumptions about the way our activities create value through outcomes to our stakeholders.

Members raised concerns and sought confirmation that the procedures in the policy was being adhered to. Officers confirmed that this was so and the report and recommendation was before them to formalise what was already part of the Council's procedure.

Cllr Poppy **MOVED** the motion and Cllr Mrs Tierney **SECONDED** the recommendation in the report.

A vote was taken by a show of hands and it was **RESOLVED UNANIMOUSLY** to:

- **Approve the Council's Social Value Policy and ensure that it is considered as part of the Council's procurement or commissioning processes**

## Reasons for Recommendation

As part of the Council's Delivery of Value for Money the Social Value Policy allows for the Council to identify and maximise the Community benefits for its residents.

### 196. Future Management of Countryside Open Space

Brentwood Borough Council owns and manages a variety of countryside open space, woodlands, country parks and common land. To date management has been directed towards public access. This has resulted in a majority use being for walking dogs with very little alternative and with increasing population growth and the resulting pressure on the environment it is important that management encompass other objectives and recreational uses.

In order to direct and guide the future management of these sites a baseline has been set by entering into various central government countryside stewardship schemes. Public engagement in the detail of the management is now sought by the setting up of a conference group of open space users from residents of the Borough.

Representation from all potential user groups is essential to ensure balanced management is undertaken within the framework of the stewardship schemes.

Members raised concerns regarding the wording in the recommendation with regard to Wards and Parishes and the parks therein; as some Wards had up to 3 Parishes and others none. Some Wards had country parks within them and others none. Officers advised that two representatives should be appointed from each Ward.

Following a full discussion Cllr Poppy **MOVED** the motion, omitting the word "parish" and Cllr Mrs Tierney **SECONDED** the recommendation in the report.

A vote was taken by a show of hands and it was **RESOLVED UNANIMOUSLY**:

- **That the committee request that each Ward nominate one tree warden and one other interested resident to represent country park users, plus two representations for forest school/educational user.**

## Reasons for Recommendation

In order that management of the countryside site becomes more proactive in the services they provide.

## 197. Deer Population Study

Residents and Police are concerned at the increasing Deer population in the Curtis Mill Green area. This has resulted in Road Traffic Accidents, poaching and crop damage. Prior to any consideration of control, a population survey is required. This is a specialist operation and should be carried out by an authoritative organisation independent of the Borough.

Members raised concerns regarding an independent study carried out on behalf of Essex County Council and whether or not that study had included Curtis Mill Green. Officers advised they would look into this before embarking on their own research.

Following a full discussion Cllr Poppy **MOVED** and Cllr Tierney **SECONDED** a motion to amend the recommendation in the report as follows:

- **Delegated authority is given to the Director of Corporate Resources in consultation with the Chair and Vice Chair to request quotations and appoint a suitable organisation to carry out a survey of the total deer population, age and sex. The information received would be reported back to a future committee on the optimal numbers that the area can hold with regard to the population health and the biodiversity of the area.**

A vote was taken by a show of hands and it was **RESOLVED** that:

- **Delegated authority is given to the Director of Corporate Resources in consultation with the Chair and Vice Chair to request quotations and appoint a suitable organisation to carry out a survey of the total deer population, age and sex. The information received would be reported back to a future committee on the optimal numbers that the area can hold with regard to the population health and the biodiversity of the area.**

### **Reasons for Recommendation**

For the sustainable future management of the Curtis Mill Green SSSI.

## 198. Urgent Business

There were no items of urgent business.

The meeting concluded at 20:30



<b>Committee(s):</b> Community and Health Committee	<b>Date:</b> 17 <sup>th</sup> September 2019
<b>Subject:</b> Chairs update	<b>Wards Affected:</b> All
<b>Report of:</b> Kim Anderson, Partnership, Leisure and Funding Manager	<b>Public</b>
<b>Report Author:</b> Kim Anderson, Partnership, Leisure and Funding Manager Telephone: 01277 312500 E-mail: kim.anderson@brentwood.gov.uk	<b>For Information</b>

## Summary

This report sets out the updates from officers as set out below.

## Recommendation(s)

Members are asked to:

- That Members note the updates from officers below

### 1. Larkins Playing Fields

A new Partnership agreement has been agreed between Brentwood Borough Council and Brentwood Youth Athletic Football Club regarding the Larkins Playing Fields Site. Improvements to the car parking at the site were also approved and officers are currently getting costings for the installation of the car park. Once these have been established then a planning application will be submitted

### 2. Warley Playing Fields

A report went to 2 July 2019 Community and Health Committee which recommended the installation of a car park at Warley Playing Fields to service the new outdoor gym and play area. Officers are progressing with design models for the proposed car park at Warley Playing Fields in an effort to determine best layout and usage of space to maximise the number of parking places available without impacting on the openness of the playing fields. Once the preferred model has been determined then a full suite of design drawings can be established as part of the planning application process. It is intended to submit this to the first available Planning Committee upon receipt of the drawings and certainly before the end of the calendar year.

### 3. Play Area Strategy

The newly refurbished Toddler play area at Courage's Playing Fields has opened and is proving very popular. The procurement for the 5year investment programme is currently live and deadline for submissions is 31 October. An evaluation panel

will access the submitted tenders and the concept plans for King George's Playing Fields and River Road in November before the contract is awarded.

#### 4. Football Hub Development

The Feasibility works for the Football Hub Development was agreed by members at Extraordinary Council in July and the procurement exercise is on progress. A report will come back to Community and Health Committee for Members consideration

#### 5. King George's Playing Fields

The improvement plans for KGPF are progressing well. The business plan was approved at Extraordinary Council and concept designs are being finalised ahead of the Council submitting a planning application at the end of September for consideration for December 2019 Planning Committee

#### 6. Health and Wellbeing Board

A new trailer jointly funded by the Health and Wellbeing Board and the Community Safety Partnership has been delivered to support delivery of projects in the more rural area of the Borough. It is proposed that the trailer can be used by a number of agencies as part of ongoing partnership working to support local communities especially around social isolation.

#### 7. Courage's Playing Fields

The refurbishment of the Toddler play area at Courage's Playing Fields has been completed and has proved to be very popular. An outdoor gym is also due to be installed adjacent to the play area in January 2020.

#### 8. Family Fun Days

The Community Services team have delivered another successful year of Family Fun Days. This year there were three at King George's Playing Fields, and also at Warley Playing Fields to coincide with the official opening of the outdoor gym, Hutton Recreation and Bishops Hall Park.

#### 9. Dance and Dine Project

This new partnership project is targeted at the Council's sheltered accommodation to provide some free dancing and an optional Fish and Chip lunch. The first session on 3 September proved to be popular at Victoria Court and there are other sessions planned at the Gables (1 October) and Juniper Court (5 November).

#### 10. Ping Pong Parlour

Funded by Active Brentwood and supported by the Baytree Centre and Table Tennis England, a new free Ping Pong Parlour has opened at the Baytree Centre from 9 September offering free table tennis for all ages. This table tennis facility utilises an empty unit at the Baytree Centre.

#### 11. Dunton Hills Schools' Engagement Workshop

Next week, in partnership with the University of Birmingham's Human Geographies department, local primary schools, A level students and pupils from the Endeavour School, will be participating in place making workshops and exploring aspects of design for the Dunton Hills Garden Village. The young people will hear from architects and planners before considering design elements of play and green spaces, plus flexible community and village centres. Participants will also consider the needs of varying stakeholders and explore how to design these into the development of create an inclusive Garden Village. Outputs from these workshops will be used to influence and inform the village's detailed design guide.

#### 12. Dates for your diary

##### Brentwood Sports and Health Awards, Wednesday 6 November

Time to nominate a favourite coach, club, or individual to ensure they are in with a chance of winning an award. The deadline for nominating people/categories is Tuesday 8<sup>th</sup> October, with the awards ceremony taking place on the evening of Weds 6<sup>th</sup> Nov at Hutton Poplars, the event is sponsored by Sport Stiks.

##### Dunton Hills Community Forum, Tuesday 15 October. 6pm-8pm, Town Hall

Community is at the heart of the garden village ethos. The Vision for the Village emphasises the importance of health, accessibility, sustainability and creativity with opportunities for enterprise, employment, education and engagement in an inclusive, successful and happy community. The Council is committed to working with all sectors of the local community, offering the opportunity to influence and co-develop the detailed masterplan and supporting design guidance for the site, so that we can work towards delivering a truly inclusive, healthy and sustainable, locally-led garden village.

The Garden Village Community Forum will enable active discussion and participation around important topics, issues, local knowledge and aspirations for the Garden Village, enabling innovative ideas and approaches to be embedded in detailed design guidance and inform the distinctive character, architectural and service design for the garden village.

##### Lighting Up Brentwood Saturday 30 November 2019

##### Shenfield Christmas Fayre Sunday 8 December 2019

